

Safeguarding
8th June 2018

Over the past week we have had issues with children not turning up for clubs that they are expected at, as well as an incident with a missing child after school.

Can we please remind you all that it is vital for PARENTS to inform THE SCHOOL OFFICE either verbally, by email or phone if your child is not going to be attending a club. It is not sufficient to ask your child to pass this information on. As we use some visiting coaches for clubs, it is vital that the message goes to THE OFFICE so that the club register can be noted with any absence. Club registers are kept in the office and the adults running the clubs collect their registers from there. You may wish to mention to the class teacher too if they are not doing a club, but please ALWAYS tell the office. If they are not at the club, this impacts on the experience of all the other children attending while the member of staff in charge ensures that the child is safely with an appropriate adult.

Similarly, if you have asked another parent to pick up your child or you are taking another child home, please make sure that all relevant parents are aware and have appropriate contact details. Please also make sure a member of staff or the office know. We will not allow a child to go home with a different adult without the child's parent giving permission and informing school.

Some of the older children are allowed (as an agreement between parents and the school) to walk or cycle home on their own. This is on the understanding that they go straight home and that there is an adult at home when they get there.

We have reminded children this week in assemblies that they must NEVER leave the school site on their own if the adult they are expecting is not there at the expected time. They must ALWAYS wait with their class teacher or teaching assistant who will accompany them to the office to wait for their parent and make a phone call if necessary. Please reinforce this message to your children at home.

We take the safety of your children extremely seriously. That is our number one concern in everything we do.

Thank you as always for your support.